



Mai Xiong

Associate
HR Practice

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Mai Xiong is an HR Associate at Growth Operators with nearly a decade of experience in Human Resources, specializing in talent management and recruiting. She supports clients across the full HR lifecycle—from payroll, benefits administration, and HRIS support to full-cycle recruiting and employee relations.

Mai is known for her thoughtful, detail-oriented approach and for improving HR operations by creating efficiencies and leveraging available resources. Her background includes managing payroll functions, benefits enrollment and status changes, COBRA and FMLA administration, and serving as a trusted point of contact for employees and managers. She brings consistency, reliability, and strong operational insight to every engagement.

EDUCATION

Combined Economics and Business
Administration with a minor in
Managing Information Systems
Augsburg University, BA

EXPERIENCE

Senior Recruiter Banking and Finance
Versique

Recruiter
Carousel Motor Group

Senior Talent Management Specialist
Choice Bank

Human Resources Specialist II
Venture Bank

STRENGTHS

Proven ability to analyze problems
thoroughly and identify the root
causes of issues.

Communicator

Dependability, methodicalness,
and thoroughness

Efficient and Organized

Relationship Builder

Strong Ethics & Integrity

AREAS OF EXPERTISE

Recruiting

Supports full-cycle recruiting efforts that help organizations attract and onboard talent aligned with business needs and culture.

Talent Management

Strengthens employee experience and retention through effective HR practices and dependable people processes.

HR Generalist

Provides comprehensive HR support across payroll, benefits, compliance, and HR systems to keep organizations operating efficiently.

INDUSTRY EXPERIENCE

Banking
Finance

Automotive

